

MEMORANDUM FOR THE RECORD

Discussion with [] Executive Officer/DDS

On 21 April 1965, I discussed the following with []
EO/DDS

1. Records Center Experience -

For the third successive month, the Records Center destroyed more records than they received.

2. Contact with [] Inspection Staff. I have been informally advised by the above that the DDS has proposed a functional inspection of the Agency Records Management program. This is to be one of several functional surveys proposed by the DDS, according to []

3. Records Control Schedule for SSA/DDS

Advised [] that this was one of few Agency offices that do not have a schedule; he thinks they should and suggested I contact []

4. Preliminary Results from [] Results are encouraging but more can be done. I will submit report shortly.

5. Status of [] His stay overseas is indefinite. No replacement in sight. Due to limited time of VRT we agreed to discuss this later.

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